



Remote Learning Policy

Member of staff responsible Mrs Dornan

Date of policy approval Sept 2020

Specific Aims

1. Aims

This remote learning policy for staff aims to:

- Ensure consistency in the approach to remote learning for pupils who aren't in school
 - Set out expectations for all members of the school community with regards to remote learning
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- To outline St. Joseph's Primary School's approach for pupils that, from Sept 1st 2020, will not be attending school through choice, as a result of government guidance or due to continued shielding due to Covid-19.
 - To outline St. Joseph's Primary School's expectations for staff that, from Sept 1st 2020, will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils. Who is the policy applicable to? In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms
 - A continuous, dry cough
 - A high temperature above 37.8°C
 - A loss of, or change to, their sense of smell or taste
 - Have had access to a test and this has returned a positive result for Covid-19
 - Remote learning for pupils that are not able to attend school due to self-isolation or in line with government guidelines St. Joseph's Primary School will provide remote learning (online) for pupils that are not able to attend school so that no-one need fall too far behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents.

St. Joseph's Primary School are fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in a way which suits their individual needs.

Family (pupil/parent/guardian) role

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. St. Joseph's Primary School would recommend that each 'school day' maintains structure.
- Each week, work for the week, in English, Maths and Topic will be either posted on the school website: <https://www.stjosephspsballycruttle.com/pupil-area/home-learning/> or on the class seesaw accounts. Families should view this together, and then make appropriate plans to complete the work. You can take photographs of the child's work and send it to the class teacher through the Seesaw App only.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via the class Seesaw App or by emailing the teachers on:

Iporter336@c2kni.net

Hturley264@c2kni.net

Lcochrane952@c2kni.net

Cdornan314@c2kni.net

Or by phoning the school during office hours or after 3pm.

They should make clear which year group and subject the question relates to.

- Work that children complete at home should be kept safe, ideally in their home learning book, and can be brought back to school if the class teacher requests this (work to be quarantined for 72hrs before marking can take place). Otherwise work should be photographed and sent to the class teacher via the Seesaw App.
- To attempt to make use of the resources shared with them i.e. printing sheets, using relevant mathematical methods etc...
- We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact the school promptly and alternative solutions may be discussed. This will be on a case-by-case basis.

Teacher expectations

In addition to their in-school teaching, teachers from St. Joseph's will continue to support children that are unable to attend as best as possible within the time constraints of full time teaching.

- Teachers should plan lessons that are relevant to the curriculum focus for that year group and endeavour to replicate this through tasks for home learners.
- Any resources used, including websites and worksheets, should, where possible, be shared with home learners. Staff will do this electronically and it will be the responsibility of families to print/use these resources at home.
- To respond, within reason, promptly to requests for support from families at home. This should be done via email, phone conversation or through the Seesaw App. Staff and parents should communicate via the email addresses listed above.

Remote teaching for staff who are self-isolating

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- Following contact with school, Mrs Porter may set up a referral to Occupational Health to support that individual. School also suggest, that if needed, staff can contact the Employee Support Programme individually. Details of this can be obtained from Mrs Porter.
- School will ask staff about their intention to get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made. Whilst self-isolating, and if able to do so, staff will be given an individual project to work on which is line with whole school improvement priorities. These projects will be communicated by Mrs Porter and will be allocated on a case-by-case basis. Staff may also be asked to support with the online learning provision for their year group.